

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, September 22, 2020 at 6:00 p.m., via Zoom. To connect to the meeting, go to <https://zoom.us/j/98177597981>. To connect via phone, dial **1-646-876-9923** and enter meeting ID **981 7759 7981**. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Baseball Field”
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Consent Resolutions

Res. No.	Name	Committee
Res. #19	<i>Approve:</i> Regular Session Minutes (August 25, 2020)	
Res. #21	<i>Approve: Appointment - Gerald Fox, Instructional Technology Program Coordinator, at a salary of \$46,632, effective October 1, 2020. Promotions - Dennis Jones from EOF Counselor I to EOF Counselor II effective retroactive to July 1, 2020 at a salary of \$65,337 (Grant Funded); Michael Forest from SSA Grant funded Counselor I to Counselor II effective retroactive to July 1, 2020 at a salary of \$63,639 (Grant Funded).</i>	Personnel & Board Development
Res. #24	<i>Approve:</i> revisions to Policy No. 610 <i>Asset Capitalization Policy</i> .	Personnel & Board Development
Res. #24A	<i>Approve:</i> revisions to Policy No. 213 <i>General Admission</i> .	Personnel & Board Development
Res. #22	<i>Approve: Bid Ex. 878 Closed Captioning Service, CARES Act Higher Education Emergency Relief Fund – Institutional Portion (Grant Funded), 3Play Media, Boston, MA, \$20,700.00; Bid Ex. 879 AV Equipment - D & K Building Renovations, Chapter 12 Funded, Troxell, Lumberton, NJ, \$55,889.54; Bid Ex. 880 Computer Lab for Small Unmanned Aircraft Field Technician, Perkins (Grant Funded), Ocean Computer Group, Matawan, NJ, \$44,074.80; Bid Ex. 881 Nurse Tim V-Clinical Virtual Clinical Program, Perkins (Grant Funded), Nurse Tim, Inc., Waconia, MN, \$43,750.00; Total \$164,414.34.</i>	Budget, Finance & Audit
Res. #23	<i>Approve:</i> to award a contract to Allied Universal Service for security services on an “as needed” basis for all three (3) campuses with the sum in excess of \$17,500.00 to June 30, 2021.	Budget, Finance & Audit

Res. No.	Name	Committee
Res. #94 Rev.	<i>Approve:</i> to accept an additional \$1,820 for the implementation of the College Readiness Now VI Project for a total grant award of \$54,552 and a grant term of July 1, 2019 – August 20, 2020.	Budget, Finance & Audit
Res. #25	<i>Approve:</i> to accept a grant of \$40,000 from the United States Department of Agriculture’s Rural Business Development Grants (RBDG) program to identify, train and provide technical assistance to existing and prospective rural entrepreneurs and managers; establish the bizHub as a Business Support Center in Cape May County; and assist in the creation of new rural businesses.	Budget, Finance & Audit
Res. #26	<i>Approve:</i> to participate as a subgrantee applicant in Rowan College of South Jersey’s application to the U.S. Department of Labor, Employment and Training Administration’s Strengthening Community Colleges Training Grants Program to expand community colleges’ ability to meet labor market demand for a skilled workforce, requesting a consortia award of up to \$5 million over the grant term of 48 months with an anticipated start date of January 1, 2021.	Budget, Finance & Audit
Res. #27	<i>Approve:</i> to submit an application to the Casino Reinvestment Development Authority (CRDA) for a workforce training program titled “Atlantic City Works” that will deliver training to Atlantic City residents and employees of Atlantic City casinos, focused on Foundations for Success (Adult Basic Education and English as a Second Language); Certification and Credential Programs; and Incumbent Worker Training programs, with a grant request of \$492,780 over a term of one year (Jan. 1, 2021 - Dec. 31, 2021, anticipated).	Budget, Finance & Audit
Res. #28	Executive Session	

IX. Budget Report

X. Regular Resolutions

Res. No.	Name	Committee
Res. #2	FY20 Draft Financial Statement for twelve months ended June 30, 2020 as of September 10, 2020.	Budget, Finance & Audit
Res. #20	FY21 Financial Statement for two months ended August 31, 2020.	Budget, Finance & Audit
Res. #21A	<i>Acknowledge:</i> retirement of Jennie Ayres , Assistant Director, Conferences, Events and Contracts, effective October 30, 2020.	Personnel & Board Development
Res. #21B	<i>Acknowledge:</i> retirement of Virginia Macrie , Instructional Technology Program Coordinator, effective September 30, 2020.	Personnel & Board Development

XI. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees